



## ENVIRONMENTAL POLICY


Commercial are business transformation specialists who inspire the best businesses to become better, for the benefit of people and the planet, profitability and growth. Our comprehensive suite of services includes the procurement and distribution of office products, interiors, pre-printed material and computer consumables and the design, development, installation and maintenance of office technology, software solutions, and smart green technology.

We are committed to minimising our negative, and maximising our positive, impacts on the environment and wider community, including the prevention of pollution. The company has created an environmental management framework setting objectives and targets which are incorporated in an Environmental Management System that complies with ISO 14001 and is reviewed at a minimum annually.

In the course of its operations, the company will:

- comply with all applicable environmental legislation
- measure and reduce all relevant and significant environmental pollutants
- ensure all carbon reduction strategies align with ambitious science-based targets
- continue to be a certified Carbon Neutral Company through the procurement of nature-based offset credits from verified partners
- maintain renewable energy contracts and champion low carbon technologies
- work with partners inside and outside its sectors to reduce environmental impacts more broadly
- continue to work with external parties to independently verify our suppliers social and environmental performance and ensure we operate within a world-class supply chain
- provide a greater range of environmentally and socially responsible products and services through active engagement with our suppliers
- provide product information to customers so they can make an informed decision when purchasing goods
- influence key stakeholders to improve their environmental performance through active engagement on carbon reduction projects and sustainability initiatives
- continue to work towards establishing a circular economy through product design, resource use and the establishment of collection and reuse programmes
- communicate these systems to employees, customers, stakeholders and the general public
- commit to the continual improvement of our Environmental Management System

This statement was approved by all board members and will be reviewed annually.

Signed 

Date October 2023