



GROUP

## ENVIRONMENTAL POLICY

Commercial Group, headquartered in Cheltenham UK, is a leader in the procurement and distribution of office products, interiors, pre-printed material and computer consumables and the design, development, installation and maintenance of office technology and software solutions.

The company is committed to minimising its negative and maximising its positive impact on the environment, including the prevention of pollution. The company has created an environmental management framework setting objectives and targets which are incorporated in an environmental management system (EMS) that complies with ISO 14001 and reviewed at a minimum annually.

In the course of its operations, the company will:

- comply with all environmental legislation and other requirements as appropriate and will seek to influence future legislation
- measure and minimise relevant and significant environmental pollution
- continue to be carbon neutral through procurement of renewable energy and utilisation of energy efficient and low carbon technologies
- work with partners inside and outside its sectors to reduce environmental impacts more broadly
- provide a greater range of environmentally responsible products through active engagement, including applying sustainable criteria within the Supplier Assessment Programme
- continue to work towards establishing a circular economy through product design, resource use and the establishment of collection and reuse programmes
- provide information to customers so that they can purchase environmentally responsible products and influence key customers to improve their environmental performance through carbon reduction projects, the annual CSR Day and other initiatives
- communicate this system to all employees, customers, other stakeholders and the general public
- commit to the continual improvement of its EMS

This policy will be reviewed annually.

Signed

A handwritten signature in black ink, appearing to read 'Arthur Hinchman'.

Date 7<sup>th</sup> April 2016